13th December 2011

Dear Parents/Caregivers

2012 Materials and Services Charges & School Card Scheme

Materials and Services Charge
The Marryatville High School Governing Council conducted a poll of the school community (excluding International Students) during Weeks 4, 5 and 6 of Term 4 2011, regarding the setting and collecting of the ‘prescribed sum’ of $720.00 plus any applicable subject charges for the 2012 Materials and Services Charge.

The Department for Education and Child Development (DECD) allows the Governing Council to set a single Materials and Services Charge (the Prescribed Sum) and pursue payment of this charge provided the majority of the school community polled is in favour.

Information regarding the poll was sent by post to 903 families. Of the families polled we received 235 replies, which accounted for 293 votes. Of the 293 votes, 224 voted ‘Yes’ to establishing the Prescribed Sum and 69 voted against.

In accordance with procedures, the Principal has ensured the poll was conducted within the requirements. The Principal has approved the Prescribed Sum of $720.00 plus any applicable subject charges for a specific student to be the legally recoverable amount for 2012.

The Marryatville High School Governing Council and Principal thank the school community for their support.

Please Note – All Materials and Services Charges are payable by the 30th April 2012 unless a School Card Application or an instalment arrangement has been completed, signed and returned to Marryatville High School by 30th April 2012.

Payment Arrangements for Fees
Instalment payments are offered to all families for yearly charges invoiced at the beginning of the school year.

Parents will be able to pay all fees by instalments. As charges for each student may differ depending on subject selection, families are reminded that we require an instalment agreement card completed for each student.

Suggested instalment dates are listed below:

<table>
<thead>
<tr>
<th>Instalment</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>23rd January 2012</td>
</tr>
<tr>
<td>2</td>
<td>17th April 2012</td>
</tr>
<tr>
<td>3</td>
<td>10th July 2012</td>
</tr>
</tbody>
</table>

Please contact Camilla Annicchiarico (Finance Officer) on 8304 8461 if you would prefer to make other instalment arrangements.
There are two instalment payment options available for parents/caregivers:

**Option 1**
Compete the Instalment Agreement form nominating to pay the instalments by Cash, Cheque or Credit Card by the due date. The parent/caregiver is responsible for the payment for the account on the specified dates.

**Option 2**
Compete the Instalment Agreement form with your credit card details to have our finance staff automatically deduct the funds from your credit card on the specified dates.

**School Card Scheme for 2012**
If you wish to apply for the 2012 School Card Scheme, please complete either a Form A or Form B School Card Application form and return to Marryatville High School as soon as possible in the school year.

We highlight the following points:
- The School Card Scheme is a means tested scheme to provide assistance of $281.00 per student towards the cost of Materials and Services Charges for full-time students of low income families.
- The Governing Council appreciates the support of those parents who choose to make up the difference between the School Card allowance and the Materials and Services Charges.
- For further information regarding eligibility please call the DECD School Card Section on 1800 672 758.

**Payment of Accounts**
Payment of all invoices can be made by:
- Cash
- Cheque made payable to Marryatville High School (please write you child’s name, address and phone number on the back of the cheque). A fee will be charged for any cheque which is returned to the school by the bank marked ‘Present Again’ or ‘Dishonoured’.
- Visa, Mastercard and EFTPos (no Cash Out option)
- Internet Payments. We have a secure BIZGATE online payment facility through our website (www.marryatvillehs.sa.edu.au). This facility can be used to pay any invoices or charges issued by Marryatville High School by credit card. Instructions for the use of BIZGATE are available on our website.

Yours sincerely

Hazel Bashford
Business Manager